



NEOMIN Library Services
Library User Group Meeting
Tuesday, December 17, 2013
1 PM in NEOMIN's Training Lab

Agenda

Welcome & Overview

- Autumn Roper, NEOMIN
- December/January Library Training Calendar

Managing Barracuda Spam Quarantines

- Nathan Blazek – Email / Internet Systems Analyst – NEOMIN
- How to Whitelist INFOhio “Constant Contact” emails (ex. *Learn with INFOhio!* and *I on INFOhio*)

Creating a User Barcode Report for Users with Bills

- Create barcodes of users who have more than one bill, so that you can easily scan them from the sheet and lookup their account.
- LBL: User Labels
 - User Selection tab
 - Enter your Library
 - User Profile: Exclude Faculty
 - Number of Bills: >=1
 - Run Now
 - Only checkmark ‘View Results’ in Finished Reports

INFOhio iLibrarians (PPT)

Upcoming INFOhio Webinars

Library Automation Perceptions Survey

- Measures trends relating to library automation systems

Open Discussion / Resource Sharing

- Anything you would like to share with the group?

Questions / Adjourn

- Next meeting: Tuesday, January 14, 2014