



FY16 Back-to-School Checklist for Librarians

Updated 9/11/2015

On Your Computer's Browser

- Bookmark the NEOMIN Library website - <http://neolibrary.weebly.com/>
- Try logging into NEOMIN's Helpdesk Portal - <https://support.oecn.org/cherwellportal/neomin>
- Bookmark and review the INFOhio website - <http://www.infohio.org/>
- Check for INFOhio Toolkit/Handbook updates - <https://www.infohio.org/educators/library>
- Bookmark and reference the WorkFlows Handbook - <http://www.infohio.org/educators/library/workflows-handbook>

For Students and Teachers

- INFOhio's username and password will not change this year. *District username/password should be set!*
- Prepare bookmarks and handouts for INFOhio resources (posters, flyers, presentations, etc). From the INFOhio home page, select Library Staff > INFOhio Toolkit.
- Watch INFOhio's Back-to-School recorded webinar on new electronic resources and updates - <https://www.infohio.org/educators/pd/lwi/recordings>
- If using My Account in CAT, plan instruction. From the Public Portals section of the Handbook, download the My Account in CAT Tip Sheet and customize to meet your needs.
- Ensure that your OPAC is easily accessible from school web pages. Sample URL: <http://neomin.infohio.org/opac/LAK/LAKBE/> Or, add a search widget on any of your web pages - <http://neolibrary.weebly.com/library-technology-support.html>

In SirsiDynix Symphony Workflows

- Confirm that you are running the correct version of the Workflows client. Go to the Help menu > About. You should see: version 3.5.0.0.1259, dated 2015-06-29.
- Enter closed dates for each building in Workflows (Common Tasks > Library Calendar)
- Try to print a report. If you get an error, you'll need to reset your printer pathway – www.infohio.org > Workflows Handbook > Reports > Understanding Reports > Setting the Print Pathway > Guide
- Enable "Multiple windows mode" and "Tabbed windows". Select Preference > Desktop > Desktop Setup and check Multiple windows mode and Tabbed Windows. Logout and login again.
- Create new report templates and/or schedule overdue reports.
- Review back-to-school reports (Workflows Handbook > Reports > Favorite Reports) for tips on creating class lists, student barcodes, etc.
- Print barcodes for offline circulation. If the barcodes do not display, download and install the PC barcode font from the Workflows Handbook > Setup page.

Digital Content	Change	Description/Integration
BookFlix	New titles	Look for announcement in late August/early September
Discovery Portal	Closed	Transitioned to IDiscover – available in September
Early World of Learning	Games updates	Look for announcement with details
EBSCO	<p>Interfaces retiring:</p> <ul style="list-style-type: none"> • Kids Search • Searchasaurus • Student Research Center <p>Multi-Database Search alpha order to subject</p>	<p>Explora interfaces:</p> <ul style="list-style-type: none"> • Searchasaurus, Kids Search ➡ Explora PreK-5 • Student Research Center 6-8 ➡ Explora 6-8 • Student Research Center 9-12 ➡ Explora 9-12 • Explora for Educators <ul style="list-style-type: none"> ✓ Includes 60,000 AP videos. ✓ Topic overview as guide for further research ✓ Personal folder to save searches and articles ✓ Multiple enhancements including social media, translate, note taking, audio download <p>Multi-Database Search organized by subject</p>

ISearch	Content in tabs may change periodically	<ul style="list-style-type: none"> • Many EBSCO Science resources now available in STEM tab. Note: Science Online to be included during 2015-16 • Review LibGuides: <ul style="list-style-type: none"> ✓ for providers http://libguides.infohio.org/isearchlocaltoolkit ✓ for educators http://libguides.infohio.org/isearchlocaltoolkit_educators
INFOhio Help Resources	Changes/updates	Getting started guide, YouTube videos – changing as product changes are made. Look for date to determine if the resource help tools have been updated
INFOhio Toolkit	Reorganized	Categories include Flyer, Bag, Bookmarks & Posters, Logos & Graphics, Presentations, Technical Help, Widgets
IDiscover-	Replaces Discovery Portal	<ul style="list-style-type: none"> • Look for announcement in September • Question format • Hand-selected websites & INFOhio tools and resources • Able to expand

Digital Content	Change	Description/Integration
Learning.com	No Change	EasyTech Online Safety Curriculum
Learning Express Library	Subscription ends August 9	<ul style="list-style-type: none"> • OhioMeansJobs, K12 includes some LEL content • “Owen” (cardinal with the grad hat) on INFOhio websites and LibGuides points to OMJ, K12 skill-building/test prep from LEL including AP, ACT, SAT, and WorkKeys • INFOhio website provides transition to OMJ
Science Online	New interface launch August 15	<ul style="list-style-type: none"> • Read aloud and translate feature • eLearning Modules include lesson plans • Interactive experiments • Videos will be embeddable • Topic Centers (research starters) include curated articles, videos, diagrams, experiments, timelines • Folders to save articles and searches • Live chat help • Changes outlined in PDF: http://www.fofweb.com/Science/images/SO_SneakPeek_FINAL.pdf
Trimble SketchUp	No Change	K-12 public school grant program continues
Storia	No interface change Note student data dates	<ul style="list-style-type: none"> • August 13 - export any student data from 14-15 • August 15 – begin adding new • Content and collections created in 14-15 remain • Teachers who move to another building in a district should create new access code. The account will move with the teacher. • Teachers who move to another district should create a new account by following the code request procedure.
World Book	New interfaces: <ul style="list-style-type: none"> • WB Kids • WB Student • WB Advanced 	<ul style="list-style-type: none"> • Research tools for quick research help • Text to speech • Lexiled articles • WB Kids uses predictive search strategy • WB Student and Advanced improved interface provides readability and additional graphics.

Automation	Change	Description/Integration
Cloud-Hosted Symphony Systems	*.infohio.org DNS change	<ul style="list-style-type: none"> All Symphony cloud installations given an infohio.org DNS entry in addition to the original server name. (Example: noacsc.infohio.org)
Symphony	Upgraded to Symphony 3.5	<ul style="list-style-type: none"> Upgrade included new Java Workflows client (Currently build 3.5.0.0.1259) for both PC and MAC
Java Workflows Client	New OS requirement for MACs	<ul style="list-style-type: none"> New Java Workflows client requires Java 1.7 MACs must have OSX 10.7.3 (Lion) or later
Workflows Handbook	Updated	<ul style="list-style-type: none"> Handbook updated to reflect changes to reports, OPAC and client installation. All other Handbooks docs, screenshots and footers updated as required. NOTE: Additional MAC permissions instructions available in handbook for MACs having update problems.
CAT	User Interface Changes	<ul style="list-style-type: none"> Migrated to v3.5 base code Removed Special Search, INFOhio Resource, and Suggestion Box Reading Level Search moved to navigation bar, librarian searches moved to Advanced Search INFOhio eBook and DVC collections no longer available Added ISearch to banner with access to INFOhio eBook and DVC collections. Removed table of availability and show details button from results list Added EAUDIO material type Removed "check for tests" in reading program search
CAT	Coming Soon	<ul style="list-style-type: none"> Help button will go to Searching in CAT Guide Several improvements to Reading Programs and Lexile search
CAT Jr.	User Interface Changes Coming Soon	<ul style="list-style-type: none"> Removed Feedback Forum button, Discovery Portal Added ISearch to banner with access to INFOhio eBook and DVC collections. Added EAUDIO material type Help button will go to Searching in CAT Jr. Guide

Automation	Change	Description/Integration
Reports	One new report and various report fixes, updates and additional features.	<p>PAT: Lost Items (New Report)</p> <ul style="list-style-type: none"> • Reports only lost items and associated users. Patron and Item information included on report. <p>CAT: Shelf List</p> <ul style="list-style-type: none"> • Lexile and AR data in output options • Grade Level and Curricular area added to Item Selection tab <p>PAT: List Users</p> <ul style="list-style-type: none"> • Basic totals added to end of report • Patron Status, Total Checkouts, Alt ID and Birthdate added to output options. • Output Options screen issues corrected <p>CIR: Active Loans</p> <ul style="list-style-type: none"> • Added basic totals to end of report • Added option to select by call number • Corrected spreadsheet page-break issue <p>CIR: Overdues and Notices</p> <ul style="list-style-type: none"> • Total Amount Due / Balance Owed bug fix <p>CIR: Receipts</p> <ul style="list-style-type: none"> • Many new options on bill-selection tab <p>LBL: Item Labels</p> <ul style="list-style-type: none"> • Date modified added to selection tabs <p>Librarian's Favorites</p> <ul style="list-style-type: none"> • Added option to add items to selected library lists by barcode/ID.
Training Syllabus	Updated suggested training syllabus to be used for Provider to End-User trainings	Updated document includes newer features added over last several years and corresponds to re-organized sections of web-based INFOhio Workflows Handbook. Syllabus linked in ITC DOCS Support/ Training Material .
T_Sirsi.tbl	Modified to accept EAUDIO	Providers can now set up dictionary translation lines to map to EAUDIO as a material type and it will be accepted as valid by the table, although it's more likely this code will be manually assigned to items using JWF. Make sure this code exists in polices before trying to assign it.

INFOhio

OHIO'S PreK-12 DIGITAL LIBRARY

INFOhio has contracted with OHIONET to provide membership to all PreK-12 schools within the state.

That means that your local school library media staff can enroll in OHIONET training at premium benefit levels (usually no charge), and anyone in the district can use OHIONET's discount codes to order equipment and supplies at the negotiated group rates. A wide variety of research databases and other electronic content can be licensed at discounted rates through OHIONET, and libraries can also opt to order books through the negotiated group rates as well.

Simply put, OHIONET means savings for your budget. We encourage you to take full advantage of the benefits provided you through the INFOhio membership.

A summary of the equipment and supply discounts, with the activation codes can be accessed from the INFOhio site OHIONET discounts. The discount document is accessible using the INFOhio username and password.

Please feel free to contact OHIONET with any questions via e-mail at ohionet@ohionet.org or via phone at 800-686-8975.

2015 OHIONET Member Library Product Contract Discounts

It's time to update you on our contracts with A. Rifkin Company, Alibris for Libraries, Brodart, Demco, Gaylord Archival, Kapco, Staples, The Library Store and Vernon.

An alphabetical listing of the contract discounts OHIONET has arranged for our membership is listed below. Please follow the order instructions each catalog vendor has requested. The 2014 contracts are still in effect and you may use them to receive your discounts until the new contracts are in place on January 1, 2015.

New This Year

Brodart Brodart has generously increased their discount on consumable supplies to 20% for our members.

Demco Demco has partnered with Gaylord to give you unprecedented access to 4,000+ new library products! As of January 2015, Demco will become your single source for Gaylord library products and Gaylord will become Gaylord Archival, focusing exclusively on providing an unparalleled selection of archival products to preserve, protect and exhibit collections.

Gaylord Archival Gaylord will become Gaylord Archival as of January 1, 2015. With a renewed dedication to their archival customers, Gaylord Archival is excited to provide you with an expanded selection of archival products and specialized solutions to serve you better. Please continue to use the Gaylord code, #5153 through 12/31/2014 then on 1/1/2015 you may begin using discount priority code **#GB15**.

Kapco The minimum order amount has dropped from \$100.00 to \$50.00 on all qualifying orders.

If you have questions regarding any of the discount programs that OHIONET has negotiated for your library, please contact Pam Rossman, at 1-800-686-8975 x10 or <mailto:pamr@ohionet.org>.

A. Rifkin Discount to OHIONET Members

Member Discount: OHIONET Members will receive a 10% discount on library products manufactured by the A. Rifkin Company. A. Rifkin <http://www.arifkin.com/> offers eReader Cases, Book Bags and Book Mailers with custom print screening and embroidery.

Exclusions: This discount applies to only Library products manufactured by the A. Rifkin Company. No discounts are given on sales or limited time specials. "Minimum" order amounts apply. It is not in a dollar amount, but there are differences in the quantities specific to the item/style of bag you choose. Typically bags are in lots of 1, 5, 10, 25, 50, 100 and above. Some items however start in quantities 10 and go up and may not be ordered in lesser amounts.

Expiration: This offer is effective January 1, 2015 through December 31, 2015.

Shipping: Shipping costs calculate when the order leaves the A. Rifkin facility (as they do not have generic shipping prices) and each order reflects the current market cost of shipping that day.

Payment Terms: Net 10. Credit Cards are accepted as well.

To Order: To receive your 10% discount, orders must be placed over the phone with Customer Service at, 1-800-458-7300. Please refer to **"OHIONET-CUST"** when placing your order. All billing remittance will be sent to the library direct from A. Rifkin Company.

Alibris for Libraries Discount to OHIONET Members

Member Discount:

OHIONET member libraries are invited to take advantage of special Alibris for Libraries discounts, which may be used on multiple qualifying orders. Just compile an order of at least \$100 and enter the appropriate monthly code during the checkout process to receive your discount.

The following coupon codes may be used from December 2014 through December 2015:

OHIONET12, \$10 off orders of \$100 or more, valid from 12/01/14-12/31/14
OHIONET01, \$10 off orders of \$100 or more, valid from 01/01/15-01/31/15
OHIONET02, \$10 off orders of \$100 or more, valid from 02/01/15-02/28/15
OHIONET03, \$10 off orders of \$100 or more, valid from 03/01/15-03/31/15
OHIONET04, \$10 off orders of \$100 or more, valid from 04/01/15-04/30/15
OHIONET05, \$10 off orders of \$100 or more, valid from 05/01/15-05/31/15
OHIONET06, \$10 off orders of \$100 or more, valid from 06/01/15-06/30/15
OHIONET07, \$10 off orders of \$100 or more, valid from 07/01/15-07/31/15
OHIONET08, \$10 off orders of \$100 or more, valid from 08/01/15-08/31/15
OHIONET09, \$10 off orders of \$100 or more, valid from 09/01/15-09/30/15
OHIONET10, \$10 off orders of \$100 or more, valid from 10/01/15-10/31/15
OHIONET11, \$10 off orders of \$100 or more, valid from 11/01/15-11/30/15
OHIONET12, \$10 off orders of \$100 or more, valid from 12/01/15-12/31/15

For questions contact, Pam Rossman pamr@ohionet.org, 1-800-686-8975 x 10. You may also contact Alibris for Libraries, libraries@alibris.com with any additional questions regarding the program.

Brodart Discount to OHIONET Members

Member Discount:

A 20% discount will apply on Consumable Supplies. This discount applies to prices from all pages and sections of the current Brodart Supplies and Furnishings Catalog*.

A 15% discount will apply on Durables/Furniture.

Exclusions:

Some exclusions apply; Contact Brodart for a full exclusion list which includes Security Systems & Accessories Line, Software, Flat Panel Mounts, Consumer Electronics, Books & Library Services, etc.

*This discount applies only to products, not to shipping charges, and may not be combined with any other preferred pricing. Not applicable to closed orders and orders already in process.

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

To Order:

To ensure receiving your special discount, please refer to discount code: "**DOHIOS**" when placing your order. For online orders, add the code to the promo code box at checkout. Please include the name of a contact person and phone number. Note: Credits will not be issued for pricing errors unless the discount code/name has been referenced on the order. Please Note: Due to the limitations of Brodart's website, shipping charges for supplies/consumables will appear when ordering online, however, will be removed when invoiced.

Payment Terms:

Net 30 days from date of invoice.

Shipping Charges:

Please give complete shipping address with your account number and indicate if it is different from your billing address. See catalog for details.

- Stocked Consumable Supply orders over \$100.00 ship free via best means (USPS, UPS Ground or common carrier). In-stock items ordered by 2pm EST ship same day. Freight charges for durable/furniture/drop ship products will be added to your final invoice.
- Minimum shipping charges will apply for all orders less than \$100.00.

Orders, Catalog Requests and Customer Service:

Phone: 888-820-4377

Fax: 800-283-6087 (ATTN: Supply Orders)

Mail: Brodart Supply Division, 500 Arch Street, Williamsport, PA 17701

Email: supplies.cutomerservice@brodart.com Web: www.shopbrodart.com

DEMCO Discount to OHIONET Members

Discount:

- A \$75.00 minimum order (after discount) required for contract terms to apply
- 16% discount on library, office and technology supplies (consumables)
- 9% discount on learning materials
- 9% discount on furniture and equipment under \$1,000* (non-consumable)

*For large quantity orders or purchases over \$1,000 please contact your Demco Bid Team at, 800-462-8709 or email quote@demco.com. You may be eligible for special bid pricing.

Exclusions:

- Security products
- Custom order products
- Periodicals & Subscription program products
- Licensed products including but not limited to: Dr. Seuss™ Garfield™, Eric Carle™, Arthur™ and Clifford™.

Discounts under this agreement cannot be used with bids, sale catalogs or other promotions. In the event a sale price is lower than your discounted price, you will be given the best price.

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

To place an Order, Request a Catalog or Customer Service:

Please mention **Discount #C87106** on all orders whether by phone, mail, fax or web orders to ensure you receive your special discount.

Note:

Discounts shown are based on prices listed on DEMCO's website at www.demco.com and will remain the same throughout the terms of this agreement.

Email: order@demco.com

Phone: 1-800-356-1200

Fax: 1-800-245-1329

Web: www.demco.com

Payment Terms and Remittance Address:

Net 30 Days – billing@demco.com, Demco, P. O. Box 8048, Madison, WI, 53708-8048.

Shipping:

DEMCO will pay regular FedEx ground service shipping costs on all stock orders over \$75.00 (after discount).

Transportation will be prepaid and added to all drop ship orders, such as Furniture and Equipment. DEMCO provides good-faith shipping estimates on all orders. Express parcel shipping is not included.

Delivery:

In stock items are delivered within 7-10 working days after receipt of order. Furniture and equipment may take 4-6 weeks to arrive, depending on vendor lead times.

Gaylord Archival Discount to OHIONET Members

Discount:

- 15% discount on Archival Supplies
- 10% discount on Archival Furniture
- Free Shipping on supply orders over \$100.00*

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

To Order:

Gaylord Archival has extended a discount offer to OHIONET member libraries. No matter how you choose to place your order just reference **Contract Priority Code GB15** and you will receive your discounted pricing and preferential freight terms. *Free shipping in contiguous United States only.

This program is administered entirely by Gaylord Archival. OHIONET has negotiated on behalf of its members only to obtain this discount. All orders and requests for information on products and catalogs should be referred to Gaylord Archival.

Exclusions:

This contract cannot be used to discount already reduced pricing or be combined with any single product offer or bid. Discounts will be from prevailing prices at the time of shipment. The following items may be excluded from the discount: security items, custom items, service items, and equipment. Other exceptions may apply.

Orders, Catalog Requests and Customer Service:

Visit www.gaylord.com and follow the instructions for ordering or send an email to; orders@gaylord.com, Call Customer Service, 800-448-6160 or fax, 1-800-272-3412.

Kapco Library Products Discount to OHIONET Members

Discount:

As an OHIONET member, you will receive a 10% discount off all items in Kapco's most recent Library Products catalog if you purchase a minimum \$50.00 order and mention OHIONET when ordering. Orders under \$50.00 will NOT receive the discount. Standard Kapco shipping rates and terms will apply to all orders.

To Order:

Please reference your code, "**OHIONET**" when placing your orders. If you have questions or if you need your customer account number and password for online ordering, contact Shawn Smith, Kapco Customer Support Specialist, at the number listed below.

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

Orders, Catalog Requests and Customer Service:

Toll-free Phone: 800-791-8965
Local Phone: 330-678-1626
FAX: 800-451-3724
Web: www.kapco.com

Staples Discount to OHIONET Members

Discount:

As a member of OHIONET, your library has the opportunity to place office supply orders through Staples Advantage. Taking advantage of discount pricing and services is easy with Staples' website, www.Staplesadvantage.com. Through the Staplesadvantage.com website, you will have access to over 30,000 items which you can order online at your convenience.

Orders, Catalog Requests and Customer Service:

To join the program, receive an account number and access to Staples web site for ordering, please contact Deborah Martinkowski, Staples Account Manager, at 800-693-9900 x 24679 or email her at deborah.martinkowski@staples.com. Once you have your account number you can use OHIONET's pricing contract #4220 to obtain your discounts.

The Library Store Discount to OHIONET Members

Discount:

- 30% discount off "AVANTAGE" products (lamps, headphones and tables), "Bear Hug" bookends, "TLS" Label Protectors
- 15% discount off Labels, Book Care, Book Protection, Circulation Supplies, Shelf Organization, Archival, AV Supplies, Office Supplies, Signage, Displays, Boards, Easels, Library Promotion, Teaching Resources, Classroom Supplies, and Read Enhancement.
- 10% discount off AV Equipment, AV Computer Furniture, Office Equipment, Library Furniture, Library Shelving, Book Trucks, Children's Furniture, Teen Zone, and Classroom & Office Furniture.

Exclusions:

- There is a minimum order of \$50.00 to receive discount pricing.
- Security products and supplies, book returns, already-discounted book sets and laminators are EXCLUDED from ANY discount.
- Discount cannot be combined with any other special offer, promotion or coupon.
- Product training, lab fees for product testing, installation of equipment/furniture and disposal of trash are not part of this bid. Standard manufacturer warranty applies upon date of receipt of items. Returns, repairs or servicing of equipment and furniture are subject to manufacturer policies.
- You must reference the bid number at the time of the order to receive your discount. Credit will not be applied when the bid number is not referenced on orders.
- Published catalog pricing may change subject to fluctuations in the cost of raw materials.
- Shipping will be prepaid and added to all invoices.

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

Transportation:

Transportation will be PREPAID and added to invoice.

Freight Quotes:

Items that ship by truck will be figured for "End of Truck" delivery unless otherwise noted. Items from The Library Store warehouse will ship within 48 hours (ARO). Items shipped from the manufacturer have various lead times, usually shipping within one to eight weeks. The Library Store, Inc. assumes no responsibility for extended shipping dates.

Inspection:

ALL truck shipments must be inspected and signed for accordingly, otherwise compensation cannot be guaranteed.

To Order, Catalog Requests and Customer Service:

Please reference Bid #OHIONET on all orders and correspondence to receive your special pricing. This program is administered entirely by The Library Store, Inc. All orders and requests for information on products and catalogs should be referred to The Library Store.

Phone: 800-548-7204

Fax: 800-320-7706

Web: www.thelibrarystore.com Email: bids@thelibrarystore.com

Vernon Library Supplies Discount to OHIONET Members

Discount:

As an OHIONET member, you will receive a 20% discount on all Level 2 items (consumable items) library supplies as well as a 10% discount on Level 1 items (non-consumable items such as furniture, security systems, bar code scanners, etc.). All discounts will be taken from Vernon's web catalog at, www.vernonlibrarysupplies.com.

Expiration:

This offer is effective January 1, 2015 through December 31, 2015.

To Order:

Please refer to **OHIONET20%/10%** when placing your orders.

Shipping:

There will be free shipping on Level 2 item orders (consumable items) over \$50.00. On all other orders, shipping will be added at the time of the order. All items on the Vernon website are designated Level 1 or Level 2 to help you identify the amount of discount you will receive.

Orders, Catalog Requests and Customer Service:

Phone: 800-878-0253 - FAX: 800-466-1165 - E-mail: sales@vernlib.com - Web: www.vernlib.com

FY16 Library Contacts

District	Building	County	First	Last	Certified?
Ashtabula	Lakeside High School (5-12)	Ashtabula	Tim	Ranck	
Buckeye	Edgewood Senior High School (9-12)	Ashtabula	Christina	Fischer	
ATECH	Ashtabula County Technical and Career Campus	Ashtabula	Karen	Uspenski	Yes
Badger	Badger Middle School/High School (9-12) (5-8)	Trumbull	Heather	Baldwin	
Badger	Badger Elementary School (PK-4)	Trumbull	Heather	Baldwin	
Bloomfield	Bloomfield High School (6-12)	Trumbull	Debbie	Gibbs	
Bloomfield	Mesopotamia Elementary School (PS-5)	Trumbull	Sandra	Lyons	
Bristol	Bristol Elementary School (PS-6)	Trumbull	Sharon	Homchosky	
Brookfield	Brookfield High School (9-12)	Trumbull	Kathleen	Shafer	
Brookfield	Brookfield Middle School (5-8)	Trumbull	Kathleen	Shafer	
Brookfield	Brookfield Elementary School (PS-4)	Trumbull	Jane	Jones	Yes
Champion	Champion Central Elementary School (PS-4)	Trumbull	Patricia	Posey	
Champion	Champion High School (9-12)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
Champion	Champion Middle School (5-8)	Trumbull	Sandy	Amoline	
Conneaut	Gateway Elementary School (3-5)	Ashtabula	Tracy	Terry	
Conneaut	Lakeshore Primary Elementary School (PS-2)	Ashtabula	Robin	Million	
Conneaut	Conneaut High School (9-12)	Ashtabula	Tammy	Bowman	
Conneaut	Conneaut Middle School (6-8)	Ashtabula	(Sub 2015-16)		
Geneva	Geneva Middle School (5-8)	Ashtabula	Shawn	Metzler	
Girard	Prospect Elementary School (PS-3) (4-6)	Trumbull	Heather	Antonucci	
Girard	Girard Sr High School (7-8) (9-12)	Trumbull	Marla	Maderitz	
Grand Valley	Grand Valley Elementary School (PS-4)	Ashtabula	Barbara	Rubosky	
Grand Valley	Grand Valley Middle School (5-8)	Ashtabula	Rose	Nick	
Grand Valley	Grand Valley High School (9-12)	Ashtabula	NO PERSONNEL/NOT CIRCULATING		
Howland	Howland High School (9-12)	Trumbull	Amy	Mark	Yes
Howland	Howland Middle School (6-8)	Trumbull	Lori	Stull	
Howland	Mines Elementary School (3-5)	Trumbull	Laura	Rafaiani	
Howland	North Rd Elementary School (3-5)	Trumbull	Angie	Cerenelli	
Howland	Howland Glen Elementary School (PS-2)	Trumbull	Dawn	Villio	
Howland	Howland Springs Elementary School (PS-2)	Trumbull	Tammy	Sohayda	
Hubbard	Hubbard High School (9-12)	Trumbull	Megan	Phiel	Yes
Hubbard	Hubbard Middle School (5-8)	Trumbull	Megan	Phiel	Yes
Hubbard	Hubbard Elementary School (PS-4)	Trumbull	Mary Ann	Smiley	
Jefferson	Jefferson Area Junior Senior High School (7-8) (9-12)	Ashtabula	TJ	Furman	Yes
Jefferson	Jefferson Elementary School (PS-6)	Ashtabula	NO PERSONNEL/NOT CIRCULATING		
Jefferson	Rock Creek Elementary School (PS-6)	Ashtabula	NO PERSONNEL/NOT CIRCULATING		
JFKHS	John F Kennedy High School (9-12)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
LaBrae	Bascom Elementary School (PS-2)	Trumbull	Debby	Brinsey	
LaBrae	Intermediate Middle School (3-5)	Trumbull	Carol	Shannower	
LaBrae	LaBrae High School (9-12)	Trumbull	Carol	Sturgeon	Yes
Lakeview	Lakeview High School (8-12)	Trumbull	Andria	Morningstar-Gray	Yes
Lakeview	Lakeview Middle School (4-7)	Trumbull	Billie	Gillespie	Yes
Lakeview	Lakeview Elementary School (K-3)	Trumbull	Margie	Petrunia	
Liberty	E J Blott Elementary School/Liberty Commons (PS-4) (5-8)	Trumbull	Pati	Fergus	Yes
Liberty	Liberty High School (9-12)	Trumbull	Pati	Fergus	Yes
Lordstown	Lordstown Elementary School (PS-6)	Trumbull	Genevieve	Gigliotti	Yes
Lordstown	Lordstown High School (7-12)	Trumbull	Genevieve	Gigliotti	Yes
Maplewood	Maplewood Middle School (5-8)	Trumbull	Jennifer	Webb	
Maplewood	Maplewood High School (9-12)	Trumbull	Karen	Trukovich	Yes
Maplewood	Maplewood Elementary School (PS-4)	Trumbull	Dixie	Knight	
Mathews	Baker Elementary School (3-6)	Trumbull	Lee Ann	Sena	
Mathews	Currie Elementary School (PS-2)	Trumbull	Debbie	Sheridan	
Mathews	Mathews High School (7-8) (9-12)	Trumbull	James	Parry	Yes
McDonald	McDonald High School (7-12)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
McDonald	McDonald Roosevelt Elementary School (PS-6)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
Newton Falls	Newton Falls Elementary School (PS-3)	Trumbull	Gina	Bever	
Newton Falls	Newton Falls High School (7-8) (9-12)	Trumbull	Roy	Sembach	Yes
Newton Falls	Newton Falls Middle School (4-6)	Trumbull	Gina	Bever	

FY16 Library Contacts

District	Building	County	First	Last	Certified?
Niles	Niles Middle School (6-8)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
Niles	McKinley High School (9-12)	Trumbull	Caroline	Hines	Yes
Niles	Niles Intermediate School (Washington) (3-5)	Trumbull	Amanda	Hoover	
Niles	Niles Primary School (Rhodes/Jackson combo) (KG-2)	Trumbull	NO PERSONNEL/NOT CIRCULATING		
Pymatuning Valley	Pymatuning Valley High School (9-12)	Ashtabula	Cindy	Morford	
Pymatuning Valley	Pymatuning Valley Middle School (5-8)	Ashtabula	Chris	Root	
Southington	Southington K-12 School (PS-4) (5-8) (9-12)	Trumbull	Rhonda	Shaffer	
St Paul School	St Paul School	Ashtabula	Janis	Brown	Yes
TCTC	Trumbull Career and Technical Center (11-12)	Trumbull	Laura	Henning	Yes
Warren	Lincoln K-8 School (PS-9)	Trumbull	Kathleen	Rider	Yes
Warren	Willard K-8 School (PS-9)	Trumbull	Christine	Whitmore	Yes
Warren	Jefferson K-8 School (PS-8)	Trumbull	Joy	Angelo	Yes
Warren	McGuffey K-8 School (PS-8)	Trumbull	Rosanne	Gosselin	Yes
Warren	Warren G Harding High School (9-12)	Trumbull	Charlotte	DiTomasso	Yes
Weathersfield	Mineral Ridge High School (7-12)	Trumbull	Holly	Buente "Bentee"	Yes
Weathersfield	Seaborn Elementary School (PS-6)	Trumbull	Marcia	Buchanan	