Library User Group

September 26, 2019

1:30 PM – 3:30 PM

Presented by Autumn Dodson,
Coordinator of Library and Special Education Services
A lot has happened since I last saw everyone...
Rowan (5 1/2 Months Old)
Emily (16 Years Old)
How old Keith and I feel...
IT'S GOOD TO BE BACK.
Welcome

- Attendance Sign-In
- Meeting Navigation
- Review of Handouts & INFOhio Materials
Introductions
INFOhio Guest Presenter

INFOhio
OHIO’S PreK-12 DIGITAL LIBRARY

Welcome

Melissa Solema
INFOhio Instructional Team Specialist
INFOhio Guest Presenter

• Melissa will discuss:
  – INFOhio’s Mission & Vision
  – Tools & Resources
  – PD & Training
  – Support

• Focus on helping YOU navigate INFOhio’s website to support the Fall 2019 PPT
2018 Library User Group
Meeting Time Survey Results

What time works best for you?
17 responses

- Morning -- 8:30 AM - 10:30 AM: 58.8%
- Afternoon -- 1:30 PM - 3:30 PM: 41.2%
Library User Group Meetings

• Eight meetings this school year
  2019: Sept 26, Oct 22, Nov 19, Dec 17
  2020: Jan 14, Feb 25, Mar 24, Apr 21
Library User Group Meetings

• Future meeting topics/training?
• Volunteers to present topics?
• Would you like to host at your library?
• Expand audience (curriculum directors, teachers)?
Status of NEOMIN Libraries

• NEOMIN Automation Summary
• Building Changes
• Staff Changes
• Library Contacts
NEOMIN Library Summary

- NEOMIN’s service area includes:
  - Trumbull County & Ashtabula County
- 23 Automated School Districts
- 53 Automated Library Buildings

https://www.infohio.org/opac/?neomin/
Building Changes

• Buildings that closed:
  – North Road Elementary School in Howland
  – Newton Falls Elementary School
Staff Changes

- Angie Cerenelli
  - Library Assistant
  - Moved from North Road Elementary School to Mines Elementary School

- George Lesnansky
  - Brookfield Local Schools Library Advisor
  - Oversees high school and elementary libraries
Let Autumn know of any changes.
NEOMIN Library Training

• Course catalog available online:
NEOMIN Library Training

• 2019-20 Library Trainings:
  – Overview for New Library Staff
  – Library Overdue Reports
  – Basic Cataloging & SmartPORT
  – Library Barcoding 101
  – Library Inventory Process
  – Statistics & Collection Analysis
Library Technology Support

https://neolibrary.weebly.com/library-technology-support.html
Library Technology Support

Library Applications

SirsiDynix Symphony - Integrated Library System

- Download Library Software (August 2019 - Current version is Workflows 3.6.1.0J)
- Workflows Installation Guide (click on "PC - Workflows Installation", and then "Guide")
- Workflows IP Address: neomin.infohio.org
- NEOMIN Library Port Assignments
- Library Handbook & Video Tutorials
- Barcode Font (required for printing patron/item barcodes)
- View Library Policies (Instructions)

SirsiDynix MobileCirc

- Introducing MobileCirc PowerPoint
- MobileCirc Handbook
- Each device/computer that you wish to use MobileCirc needs to be registered with the activation key (Copy/Paste Activation Key: 547f54c3-115c-417a-9bcc-fe09a05a5bb5)

Step 1: MobileCirc License Activation
Step 2: Proceed to MobileCirc
Library Technology Support

SirsiDynix BLUECloud Library Services Platform

- **August 2019** - BLUEcloud Pilot was 2018-19 school year. INFOhio and NEOMIN are working to setup this new library product during the 2019-20 school year.
- Watch the INFOhio BLUEcloud Cataloging and Circulation Product Demo

SirsiDynix StaffWeb

- **NOTE**: StaffWeb is no longer supported
- StaffWeb is web-based access to SirsiDynix Symphony
- StaffWeb Documentation
Library Technology Support

NEOMIN Library Catalogs
Click on your district to login to iSearch, Cat (expiring 7/01/2020), & Cat Jr.

<table>
<thead>
<tr>
<th>Bloomfield Local Schools</th>
<th>Joseph Badger Local Schools</th>
<th>Niles City Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bristol Elementary School</td>
<td>LaBrae Local Schools</td>
<td>Pymatuning Valley Middle School</td>
</tr>
<tr>
<td>Brookfield Local Schools</td>
<td>Lakeview Local Schools</td>
<td>Southington Local Schools</td>
</tr>
<tr>
<td>Champion Local Schools</td>
<td>Liberty Commons</td>
<td>Trumbull Career and Technical Center</td>
</tr>
<tr>
<td>Conneaut City Schools</td>
<td>Lordstown Elementary School</td>
<td>Warren City Schools</td>
</tr>
<tr>
<td>Girard City Schools</td>
<td>Maplewood Local Schools</td>
<td>Weathersfield Local Schools</td>
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<tr>
<td>Grand Valley Local Schools</td>
<td>Mathews Local Schools</td>
<td>Newton Falls Exempted Village School</td>
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<tr>
<td>Howland Local Schools</td>
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<tr>
<td>Hubbard Exempted Village Schools</td>
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</tbody>
</table>
Library Technology Support

BookMyne Library Catalog App

- Download the BookMyne app using your phone or iPad and search your library catalog.
- Note: This feature needs to be configured before using. Please open a web help desk ticket with NEOMIN Library Support.
- BookMyne Tipsheet

Widgets for Your School Website

Widgets are mini-applications that may be embedded in websites, blogs, wikis, etc. They are often dynamic and interactive. You may use widgets to subscribe to RSS feeds and other push content. INFOhio provides various widget generators.

- INFOhio Widgets & Apps
- iSearch Widget Generator
NEOMIN Help Desk

- Please create account, if you haven’t done so
- Helpdesk link on NEOMIN’s home page
- **NEW** Change in “Comments” via Portal
  - Step 1
  - Step 2
Step 1. Click "+" to lock-in comment

Step 2. Click "Save" at bottom to send to NEOMIN
INFOhio User Council
- NEOMIN Representatives -

1. Rosanne Gosselin, McGuffey PK-8
   - Term expires June 30, 2020
2. Laura Henning, TCTC
   - Term expires June 30, 2021
3. Open Position
4. Open Position
INFOhio User Council
- NEOMIN Representatives -

• Want to be a Representative?
• NEOMIN can have FOUR (4)
• Guidelines:  
• October 2 – User Council Meeting
Symphony Upgrade & Workflows Update

• Cumulative Release, so it included enhancements in:
  – Symphony 3.5.3
  – Symphony 3.6
  – Symphony 3.6.1

• **NO BIG CHANGES!** Some enhancements that probably do not apply to you…
UNI-38423  "Total price of checked out items" field

A "Print sum of checked out item prices" option was added to due date and charge slips for the Checkout wizard. When enabled, this option causes WorkFlows to print a "Total price of checked out items" field on the patron's checkout slip. This field shows the total price of all the items that display on the checkout slip. This option can be useful for showing patrons the money they save by checking out books from your library instead of buying them. For more information, see the "Receipt Printing Properties" topic of the WorkFlows Online Help.

Additionally, support for the "Total price of checked out items" field has been added to email templates for checkout receipts. For more information, see the "Configuring Checkout Receipt Email Template Files" topic of the WorkFlows Online Help.
Do you use holds?

3.5.3.1 Enhancements

UNI-33851  Exclude closed days and closed dates while calculating expiration of available holds

A new option, "Do not count closed dates when calculating the expiration date of available holds", has been added to the Library policy. This attribute determines whether or not closed dates and closed days count when SirsiDynix Symphony calculates the date an available hold expires. For more information, see the "Library Wizard" topic of the WorkFlows Online Help.
3.6 Enhancements

Do you use holds?
3.6.1 Enhancements

Example where this might be of value:

FACULTY patrons that need multiple copies of the same title for a classroom project.
WorkFlows Update

- Reminder: 3.6.1 requires full administrative privileges to update WorkFlows to Symphony 3.6.1
- How do users upgrade WorkFlows to 3.6.1?
WorkFlows Update

- How do users upgrade WorkFlows to 3.6.1?
- **Phase 1:** Use Update Staff Client:
Questions about the Workflows Update?
Rough INFOhio OPAC Timeline

• **1998** – I started at NEOMIN (21 years ago), MultiLIS OPAC...
Cat/Cat Jr. are “OLD”

• **2001** – Cat/Cat Jr. (Web2 technology)

• **2009** – Cat/Cat Jr. 2.0 (e-Library)
• December 2015 – NEOMIN began implementing their first ISearch schools

“Search nearly all of INFOhio's trusted electronic resources and your school library catalog with just one click using ISearch.”
Do you use ISearch in your library?
It’s time for “Cat” to retire...

- Cat is 18 years old!
- Cat to expire July 1, 2020
- ISearch will permanently take it’s place
- Cat Jr will remain until a replacement is found
What changed this year?
ISearch, Cat & Cat Jr
ISeach, Cat & Cat Jr.

• Goals:
  • Encourage more users to use ISeach
  • Improve user experience
  • Simplify maintenance
  • Simplify support
• New welcome pages
• Focus on ISeach & Cat Jr. – minimize Cat
• All interfaces still available
• New library list pages (/opac)
• Provider Data Repository for ITC Providers

Shout out to INFOhio for their hard work!
New this School Year!

https://www.infohio.org/opac/neomin/
Can be customized...
Can include both icons or one. Can have schools renamed/removed.
New Welcome Pages

Welcome to Bloomfield High School Library

Search your library and find INFOhio resources with Search.

ISearch

What are you looking for?

See Everything in My Library

Cat Jr.

You can have both or remove one vs the other. You can have your school mascot on top of page.

Need Help?
CONTACT SUPPORT
ISearch Enhancements

• Default to thumbnail view
  – Simplified thumbnail view for easier reading

• Overall look updated to improve readability

• Updated book cover images/ larger

• Emphasized Call Number

• Emphasized My Library Tab

• Ability to set default views
ISearch Enhancements

* COMING SOON *

- **New filters:** AR/Lexile/Reading Program/Genre and more
- **Other filters reordered with the most commonly used filters at the top**
- **Availability will be prominently displayed in all results and detail views**
ISearch Enhancements – Coming this Fall

• In late Fall, testing will begin on a mobile version of ISearch

• Take time to review ISearch and open a ticket with concerns or changes for your library

• One thing I did notice...
ISearch Book River Issue?

• From the new ISearch landing page, the link to ISearch bypasses the Book River (if setup). This is also true if you use the ISearch widget.

• Once ISearch sits idle for awhile, the screen reverts to the book river.
ISearch Book River Issue?

Examples:

Middle School ISearch landing page:  
https://www.infohio.org/opac/?NEOMIN/LAK/LAKMS

Middle School Book River ISearch page:  
ISearch Book River Issue?

• INFOhio will make the ISearch icon link to the Book River landing page
NEOMIN BLUEcloud Pilots

- NEOMIN piloted January 2019
- Participants - Megan Phiel (Hubbard), Billie Gillespie (Lakeview), and Karen Trukovich (Maplewood)
- Anyone can now use BLUEcloud Cataloging and Circulation
Which are you?

Overwhelmed?
Just feel like this in general?
“What the heck is BLUEcloud?”

Or do you welcome change?

BLUEcloud blowing in…
For a Chipotle BOGO Coupon:

Can you correctly name all six of these applications?
BLUEcloud vs Traditional

• The BLUEcloud suite of products represent all the latest additions to INFOhio’s Library Services Platform from SirsiDynix.

• It includes ISearch for library patrons, and for library staff, MobileCirc and new BLUEcloud Central, which is the central hub for staff access to BLUEcloud Cataloging and BLUEcloud Circulation.
BLUEcloud vs Traditional

• This software suite is not an all or nothing choice. In fact, you could decide that the only thing you like about Circulation is how easy intransit items can be corrected in the system, and that’s all you want to use! Or, you may love BLUEcloud Cataloging and choose to do all of your cataloging in BLUEcloud, but continue using WorkFlows for Circulation when classes come down to the library. It’s up to you!
BLUEcloud vs Traditional

• The BLUEcloud suite is browser-based and does not require you to install software like WorkFlows does.

• MobileCIRC is the one exception, as the mobile app version is what allows you to continue circulation and inventory functions even when an internet connection is unavailable!
How Do I Get Started with BLUEcloud products?

Contact your INFOhio Provider

- Your Provider will work to coordinate your setup.
- Your Provider can discuss local training options.

Watch for these additional BLUEcloud resources coming soon.

- Go to https://www.infohio.org/campus
  - Click on "INFOhio Learning Pathways" then click on "BLUEcloud Learning Pathway".
  - Cataloging will be available first.
  - Circulation will be available next.
  - MobileCIRC is on the list to be worked on.
Questions, Concerns, or Comments?

Let’s take a 5 minute break!